



## APPLICATION FOR THE 2012-13 OU/IPA LEGISLATIVE FELLOWSHIP

Completed application (including letters of recommendation) must be received by May 7, 2012.  
[FYI: In person interviews for finalists will be scheduled upon receipt of all materials and completion of the written exercise.]

NAME \_\_\_\_\_ DATE \_\_\_\_\_

CURRENT ADDRESS \_\_\_\_\_  
\_\_\_\_\_

CURRENT PHONE NUMBER \_\_\_\_\_ E-MAIL \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_

PARENTS' NAMES \_\_\_\_\_

PERMANENT ADDRESS (IF DIFFERENT FROM ABOVE) \_\_\_\_\_  
\_\_\_\_\_

PERMANENT PHONE NUMBER(S) \_\_\_\_\_

COLLEGE/UNIVERSITY AND DATE OF GRADUATION \_\_\_\_\_

MAJOR(S)/MINOR(S) \_\_\_\_\_

G.P.A. \_\_\_\_\_

How Did You Hear about this program? \_\_\_\_\_  
\_\_\_\_\_

### PLEASE INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

- I. RESUME
- II. COLLEGE TRANSCRIPT
- III. NAME(S) OF SYNAGOGUE(S) AND RABBI(S) WITH WHICH/WHOM YOU HAVE BEEN INVOLVED (INCLUDE CITY, STATE, AND TELEPHONE NUMBER).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



UNION OF ORTHODOX JEWISH CONGREGATIONS OF AMERICA  
800 EIGHTH STREET, NW, WASHINGTON, DC 20001  
TEL: 202-513-6484 FAX: 202-289-8936



#### IV. RECOMMENDATIONS

**Please submit at least two recommendations, one from a rabbi or other Jewish professional, and another from a professor with whom you have taken a college course or worked. Please provide the individuals writing your recommendations with the attached outline.**

1) Rabbi/Jewish Professional's name \_\_\_\_\_  
Congregation/Organization \_\_\_\_\_  
Address \_\_\_\_\_  
Phone Number \_\_\_\_\_ E-mail (if available) \_\_\_\_\_  
Relationship to you \_\_\_\_\_

2) Professor's name \_\_\_\_\_  
College/University \_\_\_\_\_  
Address \_\_\_\_\_  
Phone number \_\_\_\_\_ E-mail (if available) \_\_\_\_\_  
Relationship to you \_\_\_\_\_

#### V. PERSONAL STATEMENT

**Please prepare a brief essay (500 words or less) discussing ONE of these quotes:**

- 1) "Do not rejoice when your enemy falls or be happy when he has a setback."
- 2) "What should our relationship be to the non-Jewish society? This is perhaps the central problem of the American Jew... "
- 3) "Good is the enemy of great."

#### VI. WRITING EXERCISE

The majority of the work that the Legislative Fellow does involves some type of writing: letters to Members of Congress, op-eds, legislative analyses, conference programs, and speeches, to list just a few examples. This work is often done under time pressure. To simulate the time constraints you may experience as a Legislative Fellow, we will require that you complete a writing exercise within six (6) hours.

To request the writing exercise, please email our office ([ipadc@ou.org](mailto:ipadc@ou.org)) **in advance of the date on which you would like to receive the exercise.** On the requested date and time, you will receive the exercise and you will have 6 hours from the time of receipt to complete it.

**NOTE:** The remainder of your application may be submitted separately.



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## **GUIDELINES FOR REFERENCES**

*PLEASE PROVIDE THIS GUIDELINE TO INDIVIDUALS WRITING YOUR LETTERS OF RECOMMENDATION.*

Thank you for recommending an applicant to be a Legislative Fellow with the Orthodox Union's Institute for Public Affairs.

Legislative Fellows advocate in Washington D.C. for our community's interests and values in Washington, DC. Fellows take part in a wide range of activities including monitoring legislative activity, developing synagogue programming, coordinating special events, creating educational materials, planning and running conferences, and mobilizing the grassroots of our community. For information, please contact our office at 202-513-6484.

When writing your recommendation, please consider the following:

- Is the applicant capable of working effectively in group setting?
- Is the applicant capable of working effectively in a fast-paced setting?
- Is the applicant able to meet deadlines?
- Is the applicant able to work within an institutional structure?
- Is the applicant able to communicate ideas effectively through public speaking?
- Does the applicant think creatively?
- Does the applicant possess good writing skills?
- Does the applicant possess good research skills?
- Does the applicant possess good analytical skills?



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